

परिपत्रक/२००५

नियोजन खाते

क्र. राप/नियो/रवका-२४/१२१४

दिनांक :- ३१ डिसेंबर, ०५

प्रादेशिक व्यवस्थापक,
रा.प. प्रादेशिक कार्यालय,
मुंबई/पुणे/नाशिक/औरंगाबाद/नागपूर/अमरावती.

विभाग नियंत्रक,
रा.प. महामंडळ,
भांडार विभाग (कुली) / मुंबई / पालघर / रायगड / रत्नागिरी / सिंधुदुर्ग / ठाणे / नाशिक /
जळगाव / दुळे / अहमदनगर / पुणे / कोल्हापूर / सांगली / सातारा / स्नेहलपूर / औरंगाबाद /
बीह / जालना / लातूर / नांदेड / उस्मानाबाद / परभणी / नागपूर / भंडारा / चंद्रपूर / वर्धा /
अमरावती / अकोला / बुलढाणा / यवतमळक.

विषय :- प्रादेशिक स्तरावरील कामकाजाची पुनर्रचना व अधिकारांचे विकेंद्रीकरण.

- संदर्भ :- १) परिपत्रक क्र. राप/नियो/रवका-२४/१०८६ दि. २.७.०५
२) परिपत्रक क्र. राप/नियो/रवका/१२४ दि. २.३.०५
३) परिपत्रक क्र. राप/नियो/रवका-२४/१४२ दि. १२.९.०५

संदर्भित परिपत्रक क्र. १ अन्वये प्रादेशिक कार्यालयाच्या कामकाजाची पुनर्रचना करण्यात आली आहे. सदर पुनर्रचना करित असताना विभागीय स्तर अधिक कार्यक्षम व बळकट करण्याच्यादृष्टीने प्रादेशिक स्तरावर असलेल्या अधिकारांचे विकेंद्रीकरण करणे विचाराधीन होते. त्या अनुषंगाने प्रादेशिक व्यवस्थापन समितीच्या धर्तीवर विभागीय व्यवस्थापन समिती गठीत केली जाईल व ती समिती प्रादेशिक व्यवस्थापन समितीचे कामकाज करेल अशा सूचना प्रसारीत करण्यात आल्या. या अनुषंगाने संदर्भित पत्र क्र. २ व ३ अन्वये विभागीय व्यवस्थापन समिती गठीत करण्याबाबत सूचना प्रसूत करण्यात आल्या आहेत. तसेच प्रादेशिक व्यवस्थापक यांना संदर्भ क्र. १ अन्वये देण्यात आलेली कामे वाळका असलेल्या प्राधिकारांचा विभाग नियंत्रक हे वापर करतील असेही नमूद करण्यात आले होते.

त्या अनुषंगाने प्रादेशिक स्तरावरील अधिकारांचे विकेंद्रीकरण करून विभागीय स्तरावर अधिकाधिक अधिकार प्रदान करण्यासाठी रा.प. महामंडळाच्या संचालक मंडळपुढे प्रस्ताव सादर करण्यात आला व त्यास संचालक मंडळाने ठराव क्र. २००५-१२-१३ दि. २३.१२.२००५ परिशिष्ट "ब" अन्वये मंजुरी दिलेली आहे. त्या अनुषंगाने विभागीय स्तरावर प्रदान करण्यात आलेल्या अधिकारांचा तपशिल परिशिष्ट "ब" या परिपत्रकासोबत पुढील कार्यवाहीसाठी पाठविण्यात येत आहे.

सदर अधिकारांचे विकेंद्रीकरण करित असताना, प्रादेशिक व्यवस्थापक व प्रादेशिक व्यवस्थापन समितीचे अधिकार विभाग नियंत्रक यांना प्रदान करण्यात आले असल्याने संदर्भित परिपत्रक क्र. २ व ३ अन्वये गठीत करण्यात आलेल्या विभागीय व्यवस्थापन समित्या यापुढे अस्तित्वात राहणार नाहीत.

उपाध्यक्ष ब व्यवस्थापकीय संचालक

माहिती व आवश्यक त्या कार्यवाहीसाठी सादर खाना.

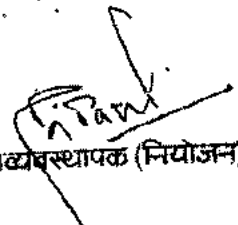
१ सुरक्षा व दक्षता अधिकारी / वित्तिय सल्लागार व मुख्य लेखा अधिकारी /
व्यवस्थापक (वाह) / महाव्यवस्थापक (यंअ) / महाव्यवस्थापक (भां. व ख) / महाव्यवस्थापक (विधि) /
महाव्यवस्थापक (कर्मचारीवर्ग) / उप महाव्यवस्थापक (संगणित) / मुख्य स्थापत्य अभियंता /
संपर्क अधिकारी / सचिव, रा. प. महामंडळ / मुख्य सांख्यिक / कर्मचारीवर्ग अधिकारी (सेम) /
२ कामगार अधिकारी / मुख्य अंतर्गत लेखा परिक्षक / अध्यक्षीय स्वीय सचिव /
३ व्यक्ष व व्यवस्थापकीय संचालक यांचे वैयक्तिक सचिव / सह. व्यवस्थापकीय संचालक यांचे स्वीय सहाय्यक /
४ कर्मचारीवर्ग अधिकारी (पक) / सहा. कर्मचारीवर्ग अधिकारी (मुख्यालय).

व्यवस्थापक (आवेदन), रा. प. प्रादेशिक कार्यालय, पुणे.

महाव्यवस्थापक (प्रशिक्षण), रा. प. मध्यवर्ती प्रशिक्षण संस्था, भोसरी, पुणे.

देशाळा व्यवस्थापक, रा. प. मध्यवर्ती कार्यशाळा, दापोडी-पुणे / औरंगाबाद / नागपूर.

अभियंता दालन, रा. प. विभागीय कार्यशाळा, बारामती / अहमदनगर.


उप महाव्यवस्थापक (नियोजन)

सह.
सचिव

ANNEXURE 'B'

Schedule of powers at Regional level to be delegated to Divisional Controller

Corporation resolution No. 2005.12.13 Dt. 23.12.2005.

Sr No	Subject matter	By whom exercised	Extent	To be delegated to	Extent
Traffic Department					
		Regional Manager	Without limit	Divisional Controller	Without limit
1	Decide whether the Corporation should file a suit for revenue recoveries or recoveries in respect of loss or damage to or by ST vehicles.	Regional Manager	Full powers.	General Manager (T)	Full powers.
2	Sanction of fair expenditure beyond 5% of fair income.	Regional Manager	Full powers.	General Manager (T)	Full powers.
3	Supervision over scheduling and finishing of inter divisional main routes.	Regional Manager	Full powers	General Manager (T)	Full powers
4	Proposal for -a) Establishment of new Depots. b) Construction of new bus stations. c) Fixing no. of peak up sheds.	Regional Manager. (within the overall plan approved by the Corpn.) Regional Manager	Full powers subject to Central Office instructions.	D.M. Controller (within the overall plan approved by the Corpn.) D.M. Controller	Full powers subject to Central Office instructions. Up to Rs.10,000/-
5	i) To sanction medical bill if the passengers injured in S.T. bus accident and admitted in hospital for treatment (Per person) ii) To sanction the medical bill if the passengers injured in S.T. bus accident, who have given treatment without admitting to Hospital (Per person)	R.M.C. Regional Manager.	Rs.5,000/- to 10,000/- Up to Rs.2000/-	D.M. Controller	Up to Rs.2,000/-
6	If the passenger disagrees with the compensation amount sanctioned by the Divisional Controller, he can claim for enhancement in compensation. In such cases the Authority who can sanction the enhanced amount of compensation with recommendations of the Accident committee.	Regional Manager Regional Management Committee	Rs. 1,25,000/- Rs. 1.25 to 1.50 lakhs	D.M. Controller. in consultation with AO/DAO	Rs.1,50,000/-



7	To select the license of commercial establishment	Regional Manager	"A" grade (The establishment having monthly license fee of Rs.10,000/- & above) To select & renew.	Divl. Controller As per Ir. Dept. Circular No.40/05 No. RAP/VAH/VAA/7212 dt.30.12.2005	"A" grade (The establishment having monthly license fee of Rs.10,000/- & above) To select and renew.
8	do	Regional Manager	The powers to select license in respect of 'B' & 'C' grade establishments are vested with Divisional Controller, Jnt for selecting lower bidder by setting aside highest bidder.	General Manager (Tr.)	The powers to select license in respect of 'B' & 'C' grade establishments are vested with D.C, Jnt for selecting lower bidder by setting aside highest bidder.
9	To cancel commercial establishment license.	Regional Manager	'B' & 'C' grade license. If the license has committed serious defaults or gross negligence.	Divl. Controller	'B' & 'C' grade license. If the license has committed serious defaults or gross negligence.
10	To write-off the amount due to negligence of ST employees/recoverable amounts from traffic revenue/dues of commercial establishment etc.	Regional Management Committee.	Up to Rs.10,000/-	Divisional Controller in consultation with DTIO & AD/DAO	Up to Rs.10,000/-
11	Resumption of interstate service.	Regional Manager	Full powers	Divl. Controller	Full powers
12	Sanction claims on parcels and luggage. (Not to be operated)	Regional Manager R. M. Committee	Up to Rs.1000/- Above Rs.1000/-	Divisional Controller General Manager (Tr.)	Up to Rs.1,000/- Above Rs.1,000/-
Accounts Department					
13	Sanction temporary advance from Provident Fund for Class-I(St./Tr.) and ME(O). For DC himself sanction from Asst. CAO to obtained.	Divl. Controller	Full powers	Divl. Controller	Full powers
14	Signing of cheques	F & A O FSAO & RM or DC/DTO/ Reg. Engr./FA & CAO.	Not exceeding Rs. 50,000/- Exceeding Rs. 50,000/-	DAO DC/DTO/BO/S/Asst. M	Not exceeding Rs. 50,000/- Exceeding Rs. 50,000/- to be signed jointly.
15	To sanction D.A. for period exceeding 30 days but not exceeding 90 days for training outside head quarters for the purpose of Reg. 127-B.	Regional Manager	Full powers	Divl. Controller	For Class-I(St./Tr.) and Class III & IV including D.C. himself.
16	Counter-signatures on T.A. bills of Class-I & II Officers (including bills involving road kms. in open car)	Divl. Controller	Full powers	Divl. Controller or in his absence ME(O).	Full powers

17	Sanction payment of advances to firm supplying goods.	GM(S&P) with concurrence of FA&CAO	Full powers.	D.C. with concurrence of AOD/DAO. This power will be exercised as per instruction of GM(S&P).	Full powers
18	Sanction payment to be made under statutory provision and advances/deposits to Municipal- ity/Other Local bodies/Elect. Commission.	Dm/Controller	Full powers.	Dm/Controller with concurrence of AOD/DAO.	Full powers
19	Provision fund non refundable - a) For class-I Officers working under them. b) For Class-II(Sr./Jr.)	R.M. D.C.	Full powers Full powers	FA & CAO Dm/Controller	Full powers Full powers
20	Provision fund final claims of Class-III(Sr./Jr.) Officers.	Regional Manager with concurrence of F & AO FA & CAO	Up to Rs.1000/-	Office- FA& CAO Dm/Controller	Up to Rs.1000/-
21	Grant of imprest cash to Depot Establishment for other purposes.	Regional Manager	Up to Rs.250/- in each case.	Divisional Controller	Up to Rs.250/- in each case
22	Sanction or incur expenditure in case of emergencies.				
Personnel and Industrial Relations Department					
23	To sanction medical re-emburement as per PDC 9/87 - i) PDC 9/87 part (1) ii) PDC 9/87 part (2) &(3)	Regional Manager in concurrence with F & AO Regional Manager in concurrence with F & AO	Above Rs.30,000/- Up to Rs.1,00,000/-	Divisional Controller in consultation with AOT/AO D.C. in consultation with AOD/DAO	Above 20,000/- Up to Rs.1,00,000/-
24	Sanction of expenditure for opening of the dispensaries for depots having 75 or more employees.	Regional Management Committee	Full powers.	Dm/Controller in consultation with DPO/LO & AOD/DAO	Full powers.
25	Conversion of Depot Dispensary to H/Quarters Dispensary and enhancement of honorarium of H.M.O. commensurate with ltn. of attendance & sanction of full-time compounder.	Regional Management Committee	Full powers.	Dm/Controller in consultation with DPO/LO & AOD/DAO	Full powers.

26	Sanction staff in As required categories (T.C., Sweepers Washman, etc)	Regional Management Committee	Full powers subject to Central Office instructions.	Dist Controller in consultation with DPO & AOD/DAO	Full powers subject to Central Office instructions.
27	Sanction for purchase of furniture (on the basis of standards approved)	Regional Manager	Full powers subject to Central Office instructions.	Dist Controller in consultation with DSO & AOD/DAO/DPD	Full powers as per Central Office instructions.
28	Sanction staff for Div. on standard basis a) Report Accounts Cell b) Report from the new Div. c) Post of Lady Wd. Inspector (all time)	Regional Management Committee	Full powers as per Central Office instructions.	Dist Controller in consultation with S&VO, DP/IO & AOD/DAO	Full powers as per Central Office instructions.
29	Sanction expenditure for celebrating anniversaries & functions.	Regional Manager	Rs. 500/- per year.	Divisional Controller	Rs. 500/- per year.
30	Sanction of expenditure on entertainment of distinguished guest and VIPs in connection with meeting & conference and affairs of the Corporation.	Regional Manager Regional Management Committee	Rs. 1000/- on each occasion. Rs. 1500/- on each occasion.	Divisional Controller	Rs. 1500/- on each occasion
31	Transfer of Class II, III & Class III (State Cadre) & Class III & IV within division.	Regional Manager	Within the region.	Dist Controller	Full powers
32	Grant permission to undertake journey outside Division/State.	Regional Manager	Full powers.	Divisional Controller.	Full powers
33	To promote to persons on behalf of the VC & MCD to higher posts in temporary or leave vacancies.	Regional Manager	Full powers.	Divisional Controller	Full powers.
34	Sanction of Driver in prescribed payable for departmental vehicle when required.	Regional Manager	Full powers.	Divisional Controller	Full powers.
35	To decide rate of leave reserves (1/6 in slack period 1/12 in peak period or 1/9 throughout the year).	Regional Manager	Full powers.	Dist Controller in consultation with DPO & AOD/DAO	Full powers. Note: Not to be operated
36	Sanction staff involving part-time categories.	Regional Management Committee	Full powers. Note: Not to be operated	Divisional Controller.	Full powers. Note: Not to be operated
37	To subscribe for newspapers.	Regional Manager	Full powers subject to Central Office instructions.	Divisional Controller.	Full powers. Subject to C.O. instructions.

38	Sanction installation of telephone a) At the residence of officers. b) Divisional & other offices.	Regional Manager.	Full powers.	Divisional Controller.	Full powers, subject to Central Office instructions.
39	A day which is not included as holiday under Negotiable Instrument Act or Statutory provision or Govt. orders, to be declared as holiday.	Regional Manager	Full powers	Divl Controller	Full powers.
40	Purchase of new telephone instrument and wiring	General Manager(P&IR)	Up to Rs.10,000/-	Divl Controller General Manager(P&IR) VC&MD	Up to Rs.1,000/- Rs.1,000/- to Rs.10,000/- Above Rs.10,000/-
41	To grant permission to an employee to act as an examiner in an examination conducted by Govt./Public bodies.	Regional Manager.	Full powers.	Divl Controller	Full powers.
42	i) To permit an employee second marriage when his wife is alive. ii) To allow a lady employee to enter into another marriage when her husband is alive.	Regional Manager Regional Manager	Full powers Full powers.	Divl Controller Divl Controller	Full powers. Full powers.
43	To sanction extra-ordinary leave without pay except on medical ground under Service Reg.97 which will not be treated as break in service.	Regional Manager	More than 30 days and Up to 180 days	Divl Controller	Up to 180 days.
44	To grant or refuse leave admissible under service regulations.	Regional Manager.	Full powers.	G.M.(P&IR) Divisional Controller	Above 180 days. Full powers
45	To set question paper for recruitment & Departmental examination/promotion.	Regional Manager	For Class III & IV unwise posts	Divl Controller. in consultation with By GM (P&IR)	For Class III & IV unwise posts.
46	To sanction honorarium to question paper setter/evaluation/supervision.	Regional Manager	For class III & IV unwise post	Divl Controller.	For class III & IV unwise post.
47	Re-imburement of medical expenditure under SI employees service Regulation 189, 195 & 196 (Medicines and injuries as a result of accidents while on duty.)	Regional Manager	Up to Rs.2500/- each case.	Divl Controller.	Up to Rs.2500/- each case.
48	Reimbursement of pathological and other tests, x-rays, etc. under S.T.E.S.R. 192,193.	Regional Manager	Up to Rs.2500/- in each case.	Divl Controller	Up to Rs.2500/- each case.

49	To sanction compensation claim under Workman's Compensation Act, 1923. A) In case of employee's death in accident B) Permanent total disability C) Permanent partial disability D) Temporary disability	Divl. Controller R.M.C. R.M.C. R.M.C.	Full powers. Above Rs. 90,000/- Above Rs. 50,000/- Above Rs. 40,000/- Except Class I & II Officers.	Divl. Controller Divl. Controller in consultation with LO & AOD/DAO V.C. & M.D.	Full powers Above Rs. 90,000/- Above Rs. 50,000/- Above Rs. 40,000/- Full powers.
50	To grant study leave under STESR's 221 and related facilities.	Regional Manager.	For Administrative and other staff in the divn. For Region	Divl. Controller Divl. Controller.	Full powers As per C Office Instructions. Full powers for Divn.
51	Sanction of Overtime	Regional Manager			
52	Bad Climate Allowance ; Sanction of special allowance / water allowance on account of climatic reasons or other peculiar circumstances at places where Govt. or Local Collector has sanctioned at the same rates as per the Govt. and to specify the period.	Regional Manager			
53	Grant of cash prize to all S.T. employees acquiring higher professional qualification while in service and to grant permission to pursue further studies. For Class I, II, III and IV employees.	Regional Manager in concurrence with FA & AO	For the employees working in Regional Office and Divisions.	Divl. Controller	Full powers in concurrence with AOD/DAO.
54	Grant of half an hour concession to the handicapped employees residing in jurisdiction of Mahanagarपालिका for attending or leaving the scheduled working hours. As per provision of Govt. Resolution & Circular.	Regional Manager	Full powers.	Divl. Controller	Full powers
55	To accord sanction for extending the working hrs. of part time employees. (Max upto to 5 hrs)	Regional Management Committee.	Maximum up to total 5 hrs.	Divl. Controller in consultation with DPO & AOD/DAO	For division. Maximum up to total 5 hrs.
56	Grant of Selection Grade to the Drivers and Workshops' staff	Regional Manager Divl. Controller	For Drivers working in the Region. For workshops staff i.e. Helpers, Assit. Arts and Art "A" in Divn.	Divl. Controller	For Drivers and workshops staff i.e. Helpers, Assit. Arts and Art "A" in Divn.

Annexur-B

57	Write off of a balance amount of HBA and interest thereon in case of death of an employee (through Financial Adviser & CAO)	Regional Manager through F.A. & CAO	For Regl Offices	DC(Through F.A. & CAO)	For Division
58	National Institute of road safety, Kharabed in Arrangabad. The Institute is to be developed at the National level.	Regional Manager, Arrangabad	Administrative Control	D.C. Arrangabad	Administrative Control
59	To accord sanction for purchase of furniture and office equipment for new S.T. Divisions and Depots wherever they are opened.	Regional Management Committee	For Division under Region and Regional Office.	Dvl Controller in consultation with DPO, DSO & AODDAO	For Division.
60	Sanction of expenditure for providing amenities to Welfare Centers and sanction of expenditure for their maintenance.	Regional Manager	Up to Rs. 9,000/-	Dvl Controller in consultation with DPO, D & AODDAO	Full powers.
61	To sanction Assistance in Natural Calamities (Rs. 500/-)	R.M. Committee Unit Heads	Above Rs. 9,000/- For employees working in Units.	Unit Heads.	For employees working in units subject to C.O. instructions
62	The employee assumes primary responsibility of the duties of one or more additional posts or merely looks after the current duties of the Additional post or posts.	Dvl Controller	For Class-III & IV employees of division.	Dvl Controller	For Class-III (Sr./Jr.) Officers and Class-III State Cadre and Class-III/IV of Unit Cadre.
Mechanical Engineering Department					
63	Debit to Insurance.	Regional Manager	Over Rs. 250/- in each case.	Divisional Controller	Over Rs. 250/- in each case.
64	Disposal of vehs. which are fully depreciated & have completed stipulated km.	Regional Manager	With concurrence of RE & P & A.O.	Divisional Controller	With concurrence of MISO & AODDAO
65	1) To purchase new machinery in replacement of beyond economical repair. 2) Repairs through outside agency. 3) Repairs of Plant, Machinery and Equipment. 4) Test and Trial	Regional Manager. Regional Manager. Regional Manager. Regional Manager.	Up to Rs. 20,000/- subject to administrative approval and in concurrence with P & A Officer Each work upto Rs. 15,000/- in concurrence with P & A Officer Each work upto Rs. 20,000/- in concurrence with P & A Officer Each work upto Rs. 10,000/- in concurrence with P & A Officer	Dvl Controller Dvl Controller Dvl Controller Dvl Controller	Up to Rs. 20,000/- subject to administrative approval and in concurrence with A.O./D.A.O. Each work upto Rs. 15,000/- in concurrence with A.O./D.A.O. Each work upto Rs. 20,000/- in concurrence with A.O./D.A.O. Each work upto Rs. 10,000/- in concurrence with A.O./D.A.O.

66	Disposal of engines fully depreciated and hence completed repaired etc.	Regl Manager R.E. & F.A.O.	Full powers	DGM(O) & DAO	Full powers
67	Disposal of P.I. Pumps and other accessories.	-do-	-do-	DGM(O) & DAO	Full powers
68	Division attached with TRZ in functioning & production planning etc.	R.E.	Full powers.	Supdt (Trns) for co-ordinating TRZs & allocation & annual production planning	Full powers

Stores & Purchase Department

69	Write-off of fuel losses.	Regional Manager	Up to 0.50%	Divisional Controller	Up to 0.50% of total consumption.
70	For purchase of revenue items Local purchase without tenders. Each item every time.	RM	Up to Rs.2,000/-	Dvl Controller.	Up to Rs.2,000/- for auto items Up to Rs.500/- for general
71	Local purchase by inviting tenders. Per item every time. For off-road vehicles to prevent off-road to be used sparingly.	Dvl Controller RM R.M.C.	Up to Rs.10,000/- Up to Rs.10,000/- Up to Rs.50,000/-	Dvl Controller in consultation with MEO, DSO & AOD/DAO	Up to Rs.50,000/-
72	Printing with paper/job work) :-By inviting tenders for printing with papers. Each item every year.	Dvl Controller	Up to Rs.10,000/-	Dvl Controller in consultation with DSO & AOD/DAO	Up to Rs.50,000/-
73	Repairs and maintenance of official equipment/appliances by inviting tenders from outside agencies.	Regional Manager	Up to Rs.50,000/- Up to Rs.10,000/-	Dvl Controller	Up to Rs.10,000/-
74	Powers of write of proposals - i) Write off proposal of demurrage & wharfts. ii) shortage noticed during concurrent stock verification iii) Losses in transit through handling /	Regional Manager R.M.C. R.M.C. R.M.C. R.M.	Up to Rs.1,000/- Up to Rs.1,000/- Rs.25/- to Rs.1,000/- Up to Rs.3,000/- Up to Rs.1500/-	Divisional Controller Divisional Controller Dvl Controller	Up to Rs.3,000/- Up to Rs.3,000/- Up to Rs.3,000/-

	patents etc. b) Loans on account of their fund & embrozzement.	R.M.C. R.M. R.M.C.	Up to Rs.3,000/- Up to Rs.1,500/- Up to Rs.3,000/-	D.M. Controller Divisional Controller	Up to Rs.3,000/- Irrespective of value stipulation
75	To remove plant & machinery from Block AocI register after approval of work-off proposal.	Regional Manager	Irrespective of value stipulation	D.M. Controller	Irrespective of value stipulation
76	Exhausting nature of plant & machinery: i) To purchase plant & machinery after approval of competent authority, ii) To purchase plant & machinery in pieces of various off plant & machinery as per R.C., iii) To purchase spare parts for repairs of plant & machinery.	Regl. Manager Regl. Manager R.M.	Irrespective of value stipulation Irrespective of value stipulation Up to Rs.10,000/-	D.M. Controller D.M. Controller D.M. Controller	Irrespective of value stipulation. Irrespective of value stipulation Up to Rs.10,000/-
Legal Department					
77	Sanction legal fees and actual incidental expenses (Outside the schedule prescribed)	Regional Management Committee	Full powers	D.M. Controller in consultation with A.O/D/O (M.Legal)	Up to Rs.25,000/- in each case. Above Rs.25,000/- in concurrence with FA & CAO.
78	Sanction decretal amount	Regional Manager	As per decree or award	Divisional Controller	As per decree or award
Civil Engineering Department					
79	To effect adjustments in the staff of E.La. to balance the workload.	Regional Manager	Full powers.	Chief Civil Engineer	Full powers.
80	Revenue for temporary works (N/C head 8A & 8c such as pick up sheds, Bigger size pick up sheds approach road to pickup shed & other related works, such as temp. sheds in bus station, Depot, D.M. W/S, TRP/Quarter premises Bare Walls With Pump, E. L. Works & B/W fencing draft wall etc. & electrical works including sheds & plumbing etc.	I/Regional Manager	Up to Rs.10,00 lakhs	D.M. Controller	Up to Rs.10,00 lakhs.

81	Repair works A6 Head No.512,513,514,514A	Regional Manager	Up to Rs.1 lakh respalading (AH441A)	Dm Controller	Up to Rs.1,00 lac
82	Demolition Temporary sheds or any structure which is constructed under Revenue grant or under A/C head No.84,85 etc.	Regional Manager	Full power.	Dm Controller	Full power.
83	Acceptance tender of Civil/Structural works acceptance of tenders is based on the estimated amount put to tender.	Regional Management Committee	Up to Rs.20 lacs.	Divisional Controller in consultation with DE & AOT/DAO	Up to Rs.20 lacs Conditions :- in case of fresh estimates and if the offer is upto 5% above estimated cost put or tender. OR in case of old estimate & if the offer is upto 10% or Rs.1,00 lacs more than the estimated amount put to tender (which ever is higher) Up to Rs.10,000/- p.a
84	Sanctioning expenditure for maintenance of garden in S.T. Establishment				
85	Power regarding Estates matters :- Selection of sites to be acquired under Govt. possession taken over from Govt./Local authorities/Railways/WIDC, etc. on permanent basis or to be taken over on long term lease for locating S.T. establishments. viz. Divl. establishments, bus stations, depots pick-up sheds, staff quarters/welfare centers, etc. A) Lease :-	Regional Manager	Rs.5,000/- p.m. for lease	Dm Controller	Rs.5,000/- p.m. for lease.
86	Surrendering of lands/properties acquired/granted by Govt./or relinquishment/sale of lands from properties purchased or taken over on long-term lease.	Regional Manager	Full Powers for lease premises only.	Dm Controller	
87	Cost of acquisition of lands (i.e. including structural, trees & well etc.) as fixed by the Land acquisition officer under the L.A./Act-1894	Regional Manager	Up to Rs.2,00 lacs	Dm Controller	Full powers with the concurrence of the CCT for lease premises only. Up to Rs.2,00 lacs

Annexure-B

88	Occupancy price/premium etc in respect of Govt land as fixed by Govt or Revenue authorities.	Regional Manager	Up to Rs. 25,000/-	Dtl. Controller	Up to Rs. 25,000/-
89	Lease rent in respect of Land/properties purchased from the State/Union/State/Private parties etc.	Regional Manager	Up to Rs. 2,500/- p.m.	Dtl. Controller OCE VC & MD.	Up to Rs. 5,000/- p.m. Up to Rs. 10,000/- p.m. Above Rs. 10,000/- p.m.
90	Sanction payment of enhanced compensation in respect of land (including structure, etc.) law cost/interest charges etc. in respect of courts fees of Govt. Pleader, Pleader engaged by the Corporation and other incidental expenses, including power to decide whether or not decision of the concerned court be appealed against.	Regional Manager	Up to Rs. 1,00 lakhs	Dtl. Controller	Up to Rs. 1.00 lac Note :- per L.A.R. and enhancement over basic cost of land.
91	Taking over buildings or land on hire basis. Taking over lands/permits on hire or lease license or as allotted under requisition and sanctioning payments or rent, deposit, water and other taxes therefor, including taking over premises on lease in the name of the Corporation for allotment to employees for residential purposes, finalizing terms and conditions of lease/lease and sanctioning expenditure for execution of deeds.	Regional Manager	Up to Rs. 5,000/- p.m.	Dtl. Controller	Up to Rs. 5,000/- p.m.
92	Equipping of ST rest houses (including replacement of furniture, furniture and other equipment etc.)	Regional Manager	Up to Rs. 25,000/- per place	Dtl. Controller	Up to Rs. 25,000/- per place
93	Engaging services of the officers of the Town Planning & Valuation Dept., Land expert evidence or for evaluating lands being taken over from Rlys./Local authority etc. and payment of evaluation fees and other charges of private valuers.	Regional Manager	Full powers	Dtl. Controller	Full powers

94	Permit an employee to continue to occupy residential premises owned or leased by the Corporation after his transfer. (Wife Class III) After O'Brien ends	Regional Manager	Full power Up to 6 months	DML Controller	Full power Up to 10 months
95	Write off towards residential bills etc.	Regional Manager	Up to Rs. 1,000-	DML Controller	Up to Rs. 1,000-
96	Payment of taxes in the M&SRTC property, lease property towards Municipal Council, Corporation, MIDC, CIDCO, Grampanchayat etc.	Regional Manager	Tax form 4	DML Controller	Tax form 4
97	Payment of N.A/A cases	Regional Manager	Full power	DML Controller	Full power

NOTE : In order to clarify further in case of any discrepancy, all powers in estate matters delegated to Regional Manager vide C.E.No.97.05.06 dtd 23.5.97 will now be exercised by Divisional Controller. Retd of C.R.No.97.05.06 remains unchanged.
